

REGULATIONS
on academic integrity at Hetman Petro Sahaidachnyi National Army
Academy

Lviv - 2024

1. General provisions

1.1. The Regulations on Academic Integrity at Hetman Petro Sahaidachnyi National Army Academy (hereinafter referred to as the Regulations) establishes the norms and rules of ethical behavior and professional communication between participants of the educational process, defines the principles, values, norms, rules and conditions for observance of academic integrity, the procedure for verification and criteria for assessing academic plagiarism, types of violations of the norms and rules of academic integrity, measures to prevent, detect and punish their violations, the rights of participants of the educational process in relation to whom a violation of academic integrity has been identified, the organization of the work of the Academic Integrity Commission and the Ethics and Conflict Management Commission.

1.2. The Regulations are developed in accordance with universal human values, the provisions of the Constitution of Ukraine, the Declaration of Human Rights, the Laws of Ukraine "On Education", "On Higher Education", "On Scientific and Scientific-Technical Activity", "On Copyright and Related Rights", "On Publishing", "On Prevention of Corruption", the Procedure for Awarding the Degree of Doctor of Philosophy and Doctor of Science in Higher Education Institutions (Scientific Institutions), approved by the Resolution of the Cabinet of Ministers of Ukraine of 23.3.2016 №261 (as amended), Some issues of awarding (deprivation) of scientific degrees, approved by the Resolution of the Cabinet of Ministers of Ukraine of 17.11.2021 №1197, the Procedure for awarding the degree of Doctor of Philosophy and cancellation of the decision of a one-time specialized Academic Council of a higher education institution of a scientific institution to award the degree of Doctor of Philosophy, approved by the Resolution of the Cabinet of Ministers of Ukraine of 12.01.2022 №44, Joint Directive of NATO Strategic Commands "Education and Individual Training (E&ITD) 075-007" of 10.9.2015, Ethical Code of Scientist of Ukraine, approved by the resolution of the General Meeting of the National Academy of Sciences of Ukraine of 15.4.2009, letter of the Ministry of Education and Science of Ukraine of 24.10.2017 №1/9-565 "On ensuring academic integrity in higher education institutions", decision of the National Agency for Quality Assurance in Higher Education of 29.10.2019, Protocol No. 11 on "Recommendations for Higher Education Institutions on the Development and Implementation of a University System for Ensuring Academic Integrity", the Statute of the National Army Academy named after Hetman Petro Sahaidachnyi, provisions on the organization of the educational process at Hetman Petro Sahaidachnyi National Army Academy, other regulatory documents of the Hetman Petro Sahaidachnyi National Army Academy.

1.3. Academic integrity is a set of ethical principles and rules defined by the Laws of Ukraine "On Education", "On Higher Education", other legislative and regulatory acts that should guide participants in the educational process during learning, teaching and conducting scientific (creative) activities in order to ensure confidence in learning outcomes and/or scientific (creative) achievements and is part of the system of internal quality assurance of educational activities and the quality of higher education of Hetman Petro Sahaidachnyi National Army

Academy (hereinafter referred to as the Academy).

1.4. Scientific ethics - a set of established and recognized by the academic community norms of behavior, rules, morality of employees engaged in scientific, technical and scientific-pedagogical activities.

1.5. The subjects of academic integrity are pedagogical, scientific, scientific-pedagogical, other employees and students (cadets, trainees, students, associate students, doctoral students) of the Academy, as well as employees of institutions that jointly with the Academy carry out scientific, scientific, technical and innovative activities.

1.6. The norms and rules of this Regulation are the same for all participants of the educational process of the Academy.

2. Values, principles of academic integrity and culture of behavior of participants in the educational process.

2.1. Human rights and freedoms, which are the basis of the mechanism for ensuring academic integrity, lay the foundation for the formation of an intelligent, knowledgeable and responsible personality, ensure the high quality of the results of educational and scientific activities, and stimulate their creativity.

2.2. To ensure academic integrity, participants in the educational process must adhere to the following principles:

- rule of law
- social justice
- equality
- legality
- scientificity
- professionalism and competence;
- respect and mutual trust;
- openness and transparency.

2.3. Culture of behavior of participants in the educational process of the Academy.

2.3.1. Pedagogical, scientific and scientific-pedagogical staff must adhere to academic integrity, ensure control over its observance by students in the educational process and scientific activities, avoid authoritarianism and categoricity, threats, coercion or violence, and constantly take care of the culture of language.

2.3.2. Students must comply with the requirements of the educational program (individual curriculum, if any), adhere to the norms and rules of academic integrity, and achieve the learning outcomes provided by the education standard for the appropriate level of education.

2.3.3. All participants in the educational process must be polite, tactful, restrained and correct, follow the rules of etiquette, and take care of their own appearance.

3. Requirements for participants of the educational process (pedagogical, scientific, scientific-pedagogical, other employees and students) of the Academy to

observe academic integrity and measures to prevent dishonesty.

3.1. Pedagogical, scientific, research, teaching and other employees of the Academy are obliged to:

- adhere to the Constitution of Ukraine, the Declaration of Human Rights, legislative and regulatory acts;

- to establish a positive image of the higher education institution, to multiply its traditions;

- adhere to ethical standards of communication on the basis of mutual respect and tolerance;

- to comply with the legislation on copyright and related rights;

- provide reliable information about research methods and results, sources of information used and their own pedagogical (scientific, scientific-pedagogical, creative) activities;

- monitor the observance of academic integrity by students;

- to treat students objectively and impartially, to train them, and to evaluate their learning outcomes;

- in case of receiving information about the facts of improper performance of their duties by participants in the educational process, violation of the Constitution and laws of Ukraine, immediately notify the management of the unit or the Academy (section 4.4 of this Regulation).

3.2. Higher education students are obliged to:

- independently perform academic tasks, current and summative control of learning outcomes;

- respect pedagogical, scientific, research and teaching staff and other employees, other students;

- to comply with the legislation on copyright and related rights;

- provide reliable information about the results of their own educational (scientific, creative) activities, research methods and sources of information;

- attend classes, except for cases caused by legitimate reasons;

- avoid offers of undue advantage for obtaining any benefits;

- not to encourage, by any means, changes in the grade received;

- in case of receiving information about the facts of improper performance of their duties by participants in the educational process, violation of the Constitution and laws of Ukraine, immediately notify the command of the educational unit (section 4.4 of this Regulation).

3.3 To prevent non-compliance with the norms and rules of academic integrity, the Academy applies the following set of preventive measures:

- informing participants in the educational process about the need to comply with the norms and rules of academic integrity, professional and gender ethics, intolerance to bullying and corruption;

- distribution of methodological and other materials;

- conducting seminars with participants of the educational process on the methods of preparing scientific and educational works, rules for describing sources and citations;

- familiarizing participants of the educational process with this Regulation;

strengthening the control of heads/chiefs of departments, scientific laboratories, supervisors of dissertations, diploma (master's and bachelor's), theses, course papers, members of examination committees over the correct citation of information sources in case of borrowing ideas, statements, information, etc;

expert assessment and (or) verification with the help of specialized software and hardware of dissertation research, diploma (master's and bachelor's), term papers, control papers, etc. for the presence of academic plagiarism;

control over the observance of integrity during distance learning, development of mechanisms for checking integrity during online exams or tests.

3.4. Managing the process of academic integrity.

3.4.1 The process of academic integrity at the level of the Academy is administrated by the First Deputy Commandant of the Academy, who coordinates the work of the Academic Integrity Monitoring Group (hereinafter referred to as the Group) of the Scientific and Methodological Department for Quality Assurance of Educational Activities and Higher Education of the Academy. The tasks, functions, procedure for organizing the work of the Group, its structure, the procedure for interaction of the Group with other units of the Academy, the relevant rights and responsibilities of the Group are defined in the Regulations on the Scientific and Methodological Department for Quality Assurance of Educational Activities and Higher Education of the Academy.

3.4.2. The management of the process of observance of academic integrity in the educational activities of the Academy and informing students of higher and pre-higher education and employees of the Academy about the inadmissibility of violation of academic integrity, as well as the implementation of measures to prevent manifestations of academic dishonesty is carried out by the group for ensuring academic integrity in the educational activities of the educational department and is carried out in terms of:

- design of educational programs;

- organization of courses, seminars, trainings on academic integrity;

- ensuring communication between teachers;

- control of academic integrity by teachers;

- controlling the plagiarism check of master's, qualification, and test papers;

- creating and filling the internal repository;

- signing Declarations of academic integrity.

3.4.3. The management of the process of observance of academic integrity and informing higher education students and employees of the Academy about the inadmissibility of violation of academic integrity in the implementation of all areas of scientific activity is carried out by the group for ensuring academic integrity in scientific activity of the scientific and organizational department in terms of:

- activities of the editorial board of periodicals of the Academy;

- conducting academic events of scientific, scientific-methodical and other directions (conferences, seminars, etc.)

- defense of dissertations for obtaining scientific degrees;

- protection of intellectual property rights;

- performing research and development activities.

3.4.4. Management of the process of observance of academic integrity in institutes (faculties) is carried out by the deputy head of the institute (faculty) for educational and scientific work.

3.4.5. Popularization of the principles of academic integrity, informing higher education students about the inadmissibility of violation of the principles of academic integrity and implementation of measures to prevent manifestations of academic dishonesty is carried out, among other things, by scientific societies of cadets (students), associate students, doctoral students and young scientists.

3.4.6. Information technology activities to popularize the principles of academic integrity, the basics of information literacy and work with databases are carried out by the library.

3.4.7. Support in the translation of international documents on academic integrity, organization of ethics seminars and assistance in the development of materials to avoid academic fraud and plagiarism is provided by the Department of Foreign Languages and Military Translation.

3.5. The Commission on Academic Integrity and the Commission on Ethics and Conflict Management.

The modern practice of corporate management of higher education institutions provides for the existence of a commission (commissions) at the local and general academic levels with a control function over the observance of academic integrity and the authority to identify, establish and consider the facts of violation of academic integrity and make decisions on the type of responsibility to be applied to persons who violate the norms of academic integrity.

The Academic Integrity Commission of the institute (faculty) is appointed by the order of the Commandant of the Academy under the chairmanship of the Chief of the institute (faculty) and consists of representatives of the academic staff of the institute (faculty) departments in the amount of at least one representative of the department, the chairman of the representative body of the trade union organization of the institute (faculty), and a representative of the Sergeants' Council.

The Academic Commission on Ethics and Conflict Management is appointed by the order of the Commandant of the Academy under the chairmanship of the First Deputy Commandant of the Academy and consists of the Deputy Commandant of the Academy for education (Chief of the Educational Department), the Deputy Commandant of the Academy for science (Chief of the Scientific and Organizational Department), the Chief of the Personnel and Service Department, the Head of the Academic Integrity Monitoring Group of the Scientific and Methodological Department for Quality Assurance of Educational Activities and Higher Education.

The commissions may not include persons who have been held academically liable for violations of academic integrity. If a member of the commission is found to have violated academic integrity, he or she is removed from the commission by order of the Commandant of the Academy.

Depending on the specifics, if necessary, additional members from among the Academy's employees are included in the Commission by a written order of the

Chairman of the Commission. If necessary, representatives of domestic and foreign organizations (higher education institutions, research institutions, enterprises, etc.) may be included in the Commission (with their consent).

The Commission is usually appointed for a term of one year.

A meeting of the Commission shall be deemed valid if at least two-thirds of its members participate in its work. Decisions of the commissions are considered adopted if they are supported by a simple majority of votes of its members in an open vote.

4. Responsibility for violation of academic integrity.

4.1 Violations of academic integrity are:

4.1.1. Academic plagiarism - the publication (in part or in full) of scientific (creative) results obtained by other persons as the results of their own research (creativity), and/or reproduction of published texts (published works of art) of other authors without attribution, namely:

copying someone else's research paper or several papers and publishing the results under your own name;

creating a mixture of own and borrowed text without proper citation of sources; misinterpretation of translated texts or lack of proper references to sources during translation;

4.1.2 Academic fraud - any actions of participants in the educational process whose content is:

borrowing other people's ideas without proper reference to sources that were not used in the work;

use of prohibited auxiliary materials or technical means (cribs, headphones, phones, tablets, etc.) during control activities;

passing knowledge control procedures by fictitious persons;

ordering (purchasing) for remuneration, custom-made and/or selling academic texts (dissertations, diploma, course papers, educational literature);

4.1.3 Influence in any form (request, persuasion, instruction, threat, coercion, etc.) on a pedagogical (scientific and pedagogical) employee in order to make a biased assessment of learning outcomes;

4.1.4. Compilation - creation of a significant amount of text by copying from different sources without making changes to it, references to authors and "masking" by writing transitional sentences between copied parts of the text;

4.1.5. Providing students with assistance or creating obstacles during the assessment of learning outcomes that are not provided for by the terms and/or procedures for passing such assessment;

4.1.6. Negligent performance of official duties - failure to perform or improper performance of duties by a person due to a negligent attitude to them, which may adversely affect the quality of the educational process;

4.1.7. Biased assessment - deliberate overestimation or understatement of the results of education of students;

4.1.8. Deception - providing deliberately false information about one's own educational (scientific, creative) activity or organization of the educational process;

forms of cheating are, in particular, academic plagiarism, fabrication, falsification;

4.1.9. Paraphrase - a retelling in your own words of other people's thoughts, ideas or text. The essence of a paraphrase is the replacement of words (signs), phraseological turns or sentences when using any author's scientific work (stored on electronic or paper media, including those posted on the Internet);

4.1.10. Piracy in the field of copyright and (or) related rights - the use of copyright and related rights objects for commercial gain without the consent of the copyright holders;

4.1.11. Private interest - any property or non-property interest of a person, including those caused by personal, family, friendly or other off-duty relations with individuals or legal entities, including those arising from membership or activity in public and other organizations;

4.1.12. Attributing the results of collective activity to one or more persons without the consent of other members of the author's team, or including persons who did not participate in the creation of the product in the list of authors of scientific or educational works;

4.1.13. Rewriting - rephrasing of someone else's work without mentioning the original author;

4.1.14. Self-plagiarism - publishing (in part or in full) one's own previously published scientific results as new scientific results;

4.1.15. Cheating is the performance of written work with the involvement of external sources of information other than those authorized for use, in particular in the assessment of learning outcomes;

4.1.16. Fabrication - the invention of data or facts used in the educational process or research;

4.1.17. Falsification - deliberate alteration or modification of existing data related to the educational process or research;

4.1.18. Bribery is the provision (receipt) by a participant in the educational process or an offer to provide (receive) funds, property, services, benefits or any other benefits of a material or non-material nature in order to obtain an undue advantage in the educational process.

4.2 Responsibility for maintaining academic integrity in the implementation of educational and scientific activities lies with the applicants for higher education and employees of the Academy.

Detection of facts of violation of academic integrity by higher education students in the course of educational and research activities is carried out primarily by teachers (within the disciplines they teach) and supervisors of qualification works; facts of violation of academic integrity by employees of the Academy are detected primarily by officials of the Academy, in particular by the management of structural units, specialized academic councils, organizing committees of conferences, editorial boards of scientific journals, etc.

Decisions on academic responsibility for violations of academic integrity may be made by the above-mentioned persons and/or the Academic Integrity Commissions of institutes (faculties), the Ethics and Conflict Management

Commission of the Academy.

4.2.1. The teacher may assign the following types of academic responsibility for higher education students who have violated academic integrity:

- lowering the grade of a test, exam, test, etc;
- repeated assessment of tests, examinations, credits, etc;
- assignment of additional control measures (additional individual tasks, additional tests, quizzes, etc.).

4.2.2. The head of the qualification work may assign the following types of academic responsibility for higher education students who have violated academic integrity:

- lowering the results of the qualification work assessment;
- re-execution of a separate section (sections) of the qualification work.

4.2.3. Chiefs (heads) of departments, heads of institutes (faculties) may assign the following types of academic responsibility for higher education students who have violated academic integrity

- repeating the relevant educational component of the educational program;
- repeated performance of qualification work;
- conducting an additional check of other works authored by the violator.

4.2.4. Chiefs (heads) of departments, chiefs of institutes (faculties), chiefs of structural subdivisions and deputy chiefs of the Academy may assign the following types of academic responsibility to employees of the Academy who have violated academic integrity:

- conducting an additional check for signs of academic plagiarism of all works authored by the offender;

- withdrawal from consideration (publication) of works authored by the offender and prepared in violation of academic integrity.

4.2.5. Academic integrity commissions of institutes (faculties) (in addition to the appointment of the above types of academic responsibility) may appoint the following types of academic responsibility

- for applicants for higher education - exclusion from the ranking of applicants for academic scholarships or the accrual of penalty points in such a ranking, deprivation of academic scholarships;

- for employees of the academy - deprivation of the right to participate in competitions for funding for research and implementation of educational projects, scholarships, grants, etc.

4.2.6. The Commission on Ethics and Conflict Management of the Academy (in addition to the appointment of the above types of academic responsibility) may:

4.2.6.1. Assign the following types of academic responsibility for higher education students:

- notification of the entity that finances training (research), the institution that issued the grant for training (research), potential employers about the violation;

- deprivation of the right to participate in competitions for scholarships, grants, etc;

- restriction of the violator's participation in research, exclusion from certain research projects.

4.2.6.2. To recommend for consideration by the Academic Council of the Academy or other bodies and officials (in accordance with the distribution of powers) the following types of academic responsibility for the violator

a) for higher education students:

expulsion from the educational institution;

b) for employees of the Academy:

exclusion from the Academic Council, advisory and working bodies of the Academy or restriction of the right to participate in the work of such bodies for a certain period of time;

written warning;

deprivation of honorary titles, awards, prizes, scholarships, etc. awarded by the Academy;

refusal to confer an academic title/honorary title, academic degree, etc.

4.2.6.3. To recommend for consideration by the Academic Council of the Academy (with subsequent petition to the Ministry of Education and Science of Ukraine, the National Agency for Higher Education Quality Assurance, other agencies at the national and international levels) the issue of assigning the following types of academic penalties to the employees of the Academy:

deprivation of the right to participate in the work of bodies established by law or to hold positions established by law;

refusal to award a scientific (educational and creative) degree or academic title;

deprivation of the awarded academic degree or academic title.

4.3. For each violation of academic integrity, higher education students and employees of the Academy may be brought to one or more types of academic penalties depending on the decision of the above commissions. The commissions may also consider the issue of committing actions that contain signs of a violation of academic integrity, with recommendations for bringing to other types of liability provided for by the current legislation of Ukraine.

The application of a specific type of academic penalty for violation of academic integrity is carried out taking into account:

the violator's admission of guilt in violation of academic integrity, his/her awareness of the inadmissibility of further violations;

the fact of cooperation with the commission or refusal to cooperate during the consideration of the case of violation;

the fact of the first violation or the systematic nature of the violation, their aggregate;

the degree of influence of the violation on the reputation of the Academy, institute (faculty), department, etc;

the degree to which the violation affects the quality and further results of education (for higher education students) and the implementation of educational and scientific activities (for pedagogical, research and teaching staff);

other circumstances of the violation.

4.4. In case of detection of violation of the norms and rules of academic integrity, the procedure is as follows (Appendix 1):

4.4.1 Based on the results of the detection of a violation of the norms and rules

of academic integrity, the person who established the fact of the violation makes a decision on the imposition of academic penalty on the violator within the limits of his or her rights. If the person who found the fact of the violation believes that his or her authority is not sufficient to bring the violator to academic responsibility, he or she submits a report (application) in any form to the commander (head) of his or her structural unit. The commander (chief) to whom the report is addressed makes a decision on bringing the offender to academic responsibility within his/her authority, or requests the essence of the report to the head of the institute (faculty) inclusive. The report (application) shall contain substantiated information on the nature of the violation and a proposal for the type of academic responsibility for the violator. The report (statement) shall be accompanied by written (video, electronic, etc.) documents (evidence) confirming the fact of the violation. It is not allowed to submit a report (statement) without substantiated information on the essence of the violation, with false (defamatory) information about the fact of the violation, based on unverified facts (is in the nature of an assumption), anonymous appeal.

A report (application) may also be submitted on behalf of a higher education student if he or she is ready to provide substantiated information about a violation of academic integrity by another higher education student or research and teaching staff member of the Academy.

4.4.2 If the chief of the institute (faculty) believes that his or her authority to bring the offender to academic responsibility is not sufficient, an internal inspection is appointed. The results of the official inspection, together with the report (statement) of the person who discovered the fact of the violation, are submitted to the Academic Integrity Commission of the institute (faculty).

The Commission on Academic Integrity considers the violation and, based on substantiated information on the nature of the violation and the results of the official inspection, makes its decision, which is submitted for approval by the Academic Council of the institute (faculty). If the degree of the violation exceeds the powers of the Academic Integrity Commission of the Institute (Faculty), the results of the official inspection together with the report (statement) of the person who discovered the violation shall be submitted to the Ethics and Conflict Management Commission of the Academy.

4.4.3. The Ethics and Conflict Management Commission of the Academy considers the violation and, based on reasonable information on the essence of the violation and the results of the official inspection, makes its decision, which is submitted for approval by the Academic Council of the Academy. If necessary, the Ethics and Conflict Management Commission of the Academy may request the Academy command to appoint an internal inspection on the fact of violation of the norms and rules of academic integrity.

4.4.4. Commanders (chiefs) of separate structural subdivisions in case of detection of violation of academic integrity shall submit a report (application) of the person who has detected the fact of violation directly to the Ethics and Conflict Management Commission of the Academy.

5. Rights of participants in the educational process in relation to which a violation of academic integrity has been detected.

5.1. During the consideration of the violation, a person suspected of violating academic integrity has the right to:

- know about the charges against him/her;

- to familiarize themselves with the materials considered by the Commission, the protocol on the results of the official inspection and other information relevant to the consideration of the violation;

- on their own initiative or at the request of the Commission, provide written explanations on the merits of the case or refuse to provide explanations if requested to do so by the Commission;

- be present at the meeting of the Commission at the stage of consideration of the issue of bringing him/her to academic responsibility;

- receive psychological support counseling or other forms of assistance to avoid academic stress.

5.2. In case of disagreement with the decision of a person or the Commission that assigns a specific type of academic responsibility, the person accused of a violation has the right to appeal. The appeal (Appendix 2) is submitted personally by the offender to the Commandant of the Academy within ten days after the announcement of the Commission's decision. In the event of an appeal initiated by a higher education student studying at the Academy or an employee of the Academy, the appeal shall be considered by the appeal commission established by order of the Commandant of the Academy.

5.3. In case of receipt of an appeal at the request of third parties (as well as in pursuance of orders of the Ministry of Education and Science of Ukraine, the National Agency for Higher Education Quality Assurance, relevant state institutions), the appeal shall be considered by the Ethics and Conflict Management Commission of the Academy by order of the Head of the Academy.

5.4. The appeal shall be considered within one week from the day following the issuance of the order of the Head of the Academy to consider the appeal, unless another term is specified in the order. The conclusions of the commission shall be drawn up by the relevant decision (Appendix 3) and submitted for consideration to the Head of the Academy (or his/her authorized person), who makes the final decision on the results of the consideration of the violation (assignment of a type of academic responsibility, recommendation for consideration of the issue of assignment of a type of academic responsibility by the Academic Council, etc.)

6. Procedure for verification and evaluation criteria for academic plagiarism.

6.1. The procedure for verification and evaluation criteria for academic plagiarism are disclosed in the Regulations on the system of prevention and detection of academic plagiarism in educational, methodological and scientific works of higher education students, doctoral students and employees of Hetman Petro Sahaidachnyi National Army Academy.

7. Final provisions.

7.1. The Regulations on Academic Integrity at the Academy shall be approved by the Academic Council of the Academy.

7.2. The Regulations shall come into force from the moment of its entry into force by the order of the Commandant of the Academy.

7.3. Changes and additions to the Regulations may be made by decision of the Academic Council of the Academy.

7.4. Participants of the educational process must be familiarized with this Regulation after its approval and publication, and subsequently when hiring and enrolling in training.

7.5. Pedagogical, scientific, scientific-pedagogical, other employees of the Academy and students shall know and comply with the provisions of this Regulation.

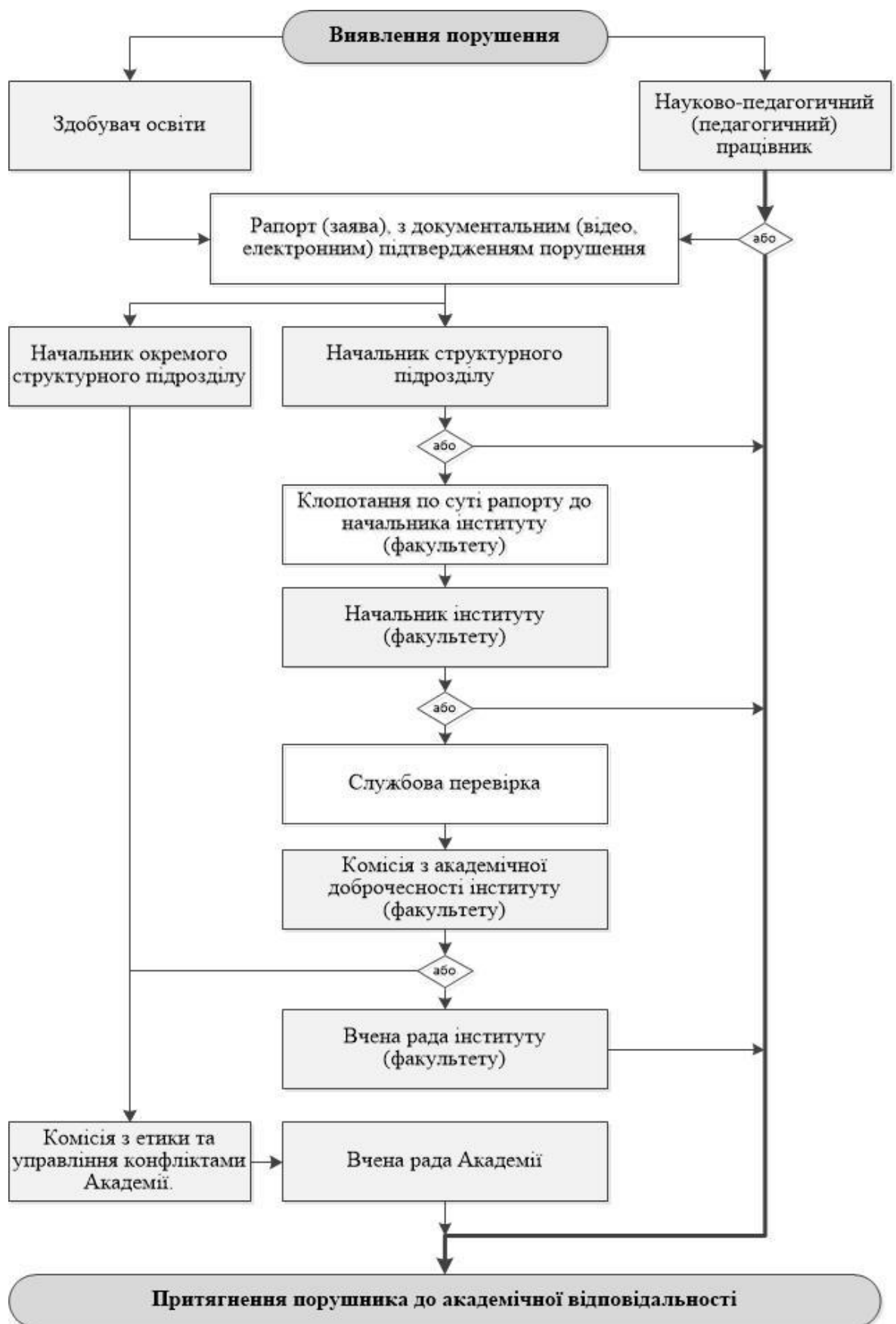
Ignorance of these norms is not a reason for their non-fulfillment.

7.6. The officials of the Academy are responsible for updating the Regulations and controlling the fulfillment of its requirements.

Appendix 1

Algorithm of the procedure in case of detection of violations of the norms and rules of academic integrity

1. Violation detection
2. Student
3. Scientific-pedagogical (pedagogical) employee
4. Report with documented (video or electronic) confirmation of violation
5. Chief of separate structural unit
6. Chief of structural unit
7. Submission of the report to the chief of the institute (faculty)
8. Chief of the institute (faculty)
9. Or
10. Internal investigation
11. Commission for the Academic integrity of the institute (faculty)
12. Academic council of the institute (faculty)
13. Ethics and Conflict Management Commission
14. Academic council of the Academy
15. Bringing the offender to academic penalty



To the Commandant of Hetman Petro
Sahaidachnyi National Army Academy

From _____ the applicant /
author _____

APPLICATION

I declare that (diploma project, qualification work, dissertation, monograph, manuscript of a scientific article, other type of work to be reviewed)

" _____ "
_____ " was prepared by me personally (taking into account the contribution of the work's supervisor). Therefore, I ask you to consider the appeal against the non-admission of this work to defense/publication since it does not violate the current legislation and does not contain intentional textual distortions to try to conceal borrowings, and the identified borrowings are not plagiarism. Confirmation: _____

Date Signature

DECISION OF THE APPEAL COMMISSION

On the result of consideration of the appeal filed by the position,
name_____

_____.____.20____ year, regarding the detection of plagiarism in

Commission consisting of _____

has reviewed the result of the similarity report on the work generated by the
textual match/identity/similarity detection system:

Title: _____

Author: _____

Academic supervisor:_____

Based on the results of the analysis of the similarity report, the following
conclusion was made (select one of the proposed options or provide your own):

1) The borrowings identified in the work are legitimate and do not constitute
plagiarism (hereinafter, the grounds for classifying the borrowings as legitimate are
indicated). The work is accepted for defense/publication.

2) Identified borrowings are not plagiarism, placed in sections that do not
directly describe the author's research, but the number of citations exceeds the
amount justified by the purpose of the work or are made with violations
(hereinafter - detailed and reasoned grounds for classifying borrowings as
legitimate). The work is accepted for defense, but must be corrected.

3) The work contains obvious signs of plagiarism, namely: intentional textual
distortions, alleged attempts to conceal borrowings or other manifestations of
academic plagiarism. The work contains fabrication or falsification of data. The
work is not allowed to be defended.

4) Other _____

Confirmation:_____

Date

Signatures of the commission members